

IQAC Submission

Academic Year to which AQAR has to be submitted : 2019-2020



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	DIKHOWMUKH COLLEGE
Name of the head of the Institution	Dr. Ranjit Kr. Boruah
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03772291104
Mobile no.	7002068377
Registered Email	dikhowmukhcollege@gmail.com
Alternate Email	iqacmoglow2019@gmail.com
Address	P.O.: Bharlua Tinali
City/Town	Sivasagar
State/UT	Assam
Pincode	785664

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Pranjal Borah
Phone no/Alternate Phone no.	03772291104
Mobile no.	9954923492
Registered Email	mrpb1975@gmail.com
Alternate Email	pranj_borah@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://dikhowmukhcollege.in/aqar/1819.doc (https://dikhowmukhcollege.in/aqar/1819.doc)
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://dikhowmukhcollege.in/calender/2019-20.docx (https://dikhowmukhcollege.in/calender/2019-20.docx)

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	
No Data Entered/Not Applicable!!!				

6. Date of Establishment of IQAC	10-Jan-2006
7. Internal Quality Assurance System	
Quality initiatives by IQAC during the year for promoting qua	
Item /Title of the quality initiative by IQAC	
Orientation programme on communications as career	
Use of ICT in Classroom Teaching	
Workshop on ICT and Climate Change in rural Context	
Motivational Programme by Prasanti Dutta, International Finance Corporation , World Bank	
Joint interactive and Counselling Meeting with local farmers	
Cultural Exchange Programme with students of Arunachal Pradesh	
Talk on role of mothers in all-round development of children	
Distribution of sanitary items among villagers	
Observance of International Yoga Day and training	
View File (https://assessmentonline.naac.gov.in/public/Postacc/Quality_Initiative)	
8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/	

Institution/Department/Faculty	Scheme	Funding Agency	Year
No Data Entered/Not Applicable!!!			
View File (https://assessmentonline.naac.gov.in/public/Postacc/Special)			
9. Whether composition of IQAC as per latest NAAC guidelines:	Yes		
Upload latest notification of formation of IQAC	View (https://assessmentonline.naac.gov.in/public/Postacc/I)		
10. Number of IQAC meetings held during the year :	6		
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes		
Upload the minutes of meeting and action taken report	View (https://assessmentonline.naac.gov.in/public/Postacc/M)		
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
12. Significant contributions made by IQAC during the current year(maximum five bullets)			

1. The college geared up to seize upon the VKC initiatives to reach out to guide, counsel and offer all sorts of aids. 2. While the usual programmes were organized, a new focus was placed on professional exams in the college. Regular counselling and career guidance to the year by various departments independently and at times under the guidance cell. 3. NSS unit in collaboration with IQAC took adequate measures to be hygienic by strictly maintaining no tobacco policy and no plastic policy and again to clean the historic tank and its vicinity. Awareness programmes on environment pollution were organised by the college. The college fraternity reached out to the needy people in their distress. College has taken an initiative in the area including leading citizens under a single umbrella for the Dikhowmukh. 4. Computerisation of administrative activities such as examination records, financial records have been done for quite some time. Library is still under process. 5. The college is striving to sensitize and make it adequately effective and functional as best as possible. In this context, the student-centric approach.

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/Contri](https://assessmentonline.naac.gov.in/public/Postacc/Contri)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards () achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
It was decided to collaborate with the Village Knowledge Centre in all activities related to development of farming and agricultural activities in the nearby villages	1. A workshop for students on ICT and Climate Change was organized in collaboration with Village Knowledge Centre. Two Resource persons, namely Dr Surajit Giri and Dr. B. B. Borah, were proposed for the said event. 2. An interactive session with local farming communities and distribution of seeds was held in collaboration with VKC, where Dr. Taknari from Japan participated as Resource Person.
Celebration of International Women's Day in the form of an awareness programme in some nearby educational institution.	The International Women's Day was organized in collaboration with Women Cell at 1055 No. Mogitmoni Borah, Associate Professor is to be

The 38th Foundation Day of the college is to be celebrated with cooperation of all concerned. It was also decided to clean the campus on the occasion.	Celebrated with participation of students, st
It was decided to observe the 72nd Independence Day on 15th August in presence of the student community of the college as well as local people.	Celebrated with participation of students, st
It was decided to organize a career orientation program for the benefit of the students community, and Department of English was entrusted with the responsibility.	A one day orientation programme was organized collaboration with IQAC on 16 August, 2019 wh and well known public relations manager based the Resource Person and interacted with the s
It was decided to hold a workshop on ICT tools and classroom teaching	A six day workshop on ICT and classroom teach August, 2019 in collaboration with IIT Guwaha participants took part.

[View File \(https://assessmentonline.naac.gov.in/public/Postacc/](https://assessmentonline.naac.gov.in/public/Postacc/)

14. Whether AQAR was placed before statutory body ?	Yes				
<table> <tr> <td>Name of Statutory Body</td><td></td></tr> <tr> <td>Governing Body</td><td></td></tr> </table>		Name of Statutory Body		Governing Body	
Name of Statutory Body					
Governing Body					
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				

16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B**CRITERION I - CURRICULAR ASPECTS****1.1 - Curriculum Planning and Implementation**

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation.
Explain in 500 words

As an affiliated college, our institution is impelled to stick to stipulated guidelines and procedures. But despite limited freedom, keeping a strict vigil on our vision and mission, we devise several strategy to develop an effective mechanisms to ensure productive and result oriented implementation of the curriculum and documentation.

As an affiliated college, our university provides us with an Academic Calendar. We always tweak it as best as possible to suit our own area specific needs without hampering the spirit of the Academic Calendar recommended by our affiliating university. The objective behind that is to add a bit of creative flexibility and thus cater to the needs of the socio economically backward students who mostly come from flood-effected and remote rural agrarian backgrounds. The time-table is always designed so as to include tutorial classes and co-curricular and extension activities like NSS and others spearheaded by IQAC and other permanent cells. Every department is encouraged to prepare the teaching plan for proper implementation of the curriculum and is also reviewed time and again. In addition to the academic activities, departments plan and organise activities like seminars, , field works, projects, talks in concordance with the academic needs and the core values of the institution. The use of ICT in classrooms , other administrative and student centric programmes is always stressed on and facilitated with. The college focuses on the contemporary socially relevant issues of gender, environment and sustainability, human values and professional ethics and sees to it that such issues get adequate outlet both in curricular and extracurricular modes. The college centrally organises an Orientation Programme at the beginning of the session for the new comers where the students are familiarised with the various aspects of the courses , the vision and best practices of the colleges, infrastructural facilities accessible to them, the code of conduct they are supposed to stick to on campus, the mechanism of grievance redressal. The college observes and celebrates important days like College Foundation Day, World Environment Day, International Yoga Day, International Women's day, The college authority in conjunction with its IQAC does everything possible officially and unofficially to ensure that the curriculum is implemented productively and remains vigilant on the probable lapses of infrastructure and teaching faculty.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese, Economics, Education, English, History, Political Science, Sociology	01/06/2019

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment**1.3.1 - Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Assamese	30
BA	Economics	21
BA	Education	38
BA	English	25
BA	History	30
BA	Political Science	40
BA	Sociology	26

1.4 - Feedback System**1.4.1 - Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	
Employers	
Alumni	Yes
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Students' feedback has been obtained on random basis from the students both in physical and online modes, analysed and initiated action wherever possible. Most of the questions were about academic environment and curriculum of the college asked to all categories of stakeholders. Feedback from the parent/guardians and alumni are mostly objective, whereas, the ones taken from the students are a combination of both objective and subjective. Students have expressed their satisfaction about the usefulness of course curriculum and coverage of the same in time. They are also happy with the internal test evaluation system and declaration of results in time. It was also gathered that the mentoring by teachers has proved to be beneficial and remedial classes are done properly for the slow learners. The student community at large are happy with the cooperation of the teaching and non-teaching staff of the college in both academic, administrative and extra-curricular activities within the campus. With regards to infrastructure facilities of the college, majority of the students are more or less satisfied. Majority of them have, however, remarked that the e-repository facility for reading materials should be introduced with good internet access in the library. The teachers' attitude towards extra-curricular activities congenial. In view of student in the feedback the teachers are co-operative helpful and encouraging students. Apart from using traditional methods of teaching, many of them adopt interactive method as well as ICT as far as practicable in the classroom. However, they feel that smart classroom facility would do good for the students keeping with the time. According to most of them, library service is good with many titles on various relevant topics, but e-books and e-journals should be procured more. It is found that the teachers have mentioned three weaknesses in the campus that have stood as impediment for transaction of teaching and learning. They are (i) Insufficient smart classrooms, (ii) Less number of faculty members, (iii) Insufficient accommodation for staff members. The guardians are satisfied with the academic environment of the college and they are ready to cooperate in any initiatives adopted by the authorities in this regard. The college has an Alumni Association, and the alumni of the college are happy with the progress made by the college in the recent times. They are willing to help in the development of the college by way of organizing career related programmes for the present students, helping the poor students pursue their study and in placement, and any other development work that may be required from time to time.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile**2.1.1 - Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Assamese, Economics, Education, English, Political Science, History, Sociology	200	140	120

2.2 - Catering to Student Diversity**2.2.1 - Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	321	0	24	0	0

2.3 - Teaching - Learning Process**2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	23	3	3	0	3

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, we have a highly effective and ever evolving students mentoring mechanism in our college, which is designed and modified from time to time with a constant focus on the needs and benefits of the students community. While implementing the system, the various needs of the students are taken care of and their heterogeneous and specific socio cultural backgrounds are aptly taken into account. While the mechanism was mostly informal and flexible yet effective and result yielding until a couple of years back, it has now been redesigned and modified to suit the dual demand of current peer environment and solid documentation. Each mentor and mentree is assigned a specific number of students randomly to look after. This allotment of students is decided following a well contrived method of proportionate selection and heterogeneity. As such a mentor or mentree is entrusted with the responsibility of taking care of and keeping the documentation of a group of students mostly from departments other than his or her own to ensure a milieu of more inclusivity and accountability and accessibility. The mentors are all required to make counselling an integral part of their duty and keep the activity records in tact for assessment. Since the aptitudes of the college students are heterogeneous, preconditioned parameters are now not sufficient to investigate and assess the scholastic and coscholastic achievements of the students. Due to COVID - 19 pandemic, online classes and WhatsApp emerge as the most useful tools of ensuring the continuity of learning. In such a milieu, mentor and mentree system plays a pivotal role in reaching out to the students effectively.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
321	23	1 : 13.9

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	0	8

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	1st Sem	06/12/2019	13/03/2020
BA	UG	3rd Sem	11/12/2019	13/03/2020
BA	UG	5th Sem	12/12/2019	13/03/2020

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College conforms to the semester regulation of Dibrugarh Universitys ongoing evaluation rules and policies with a continuous endeavour to make them more effective, flexible and productive for its students. While administering a minimum of two internal sessional exams and one end-of-semester examination, the College closely follows the principle of continuous evaluation and offers additional opportunities for students to improve when required. The sanctity of the university guidelines is strictly maintained in conducting these exams although the college sees to it that the students of its economically backward and mostly agrarian society can have considerable flexibility and opportunities to take these exams. Written examination grades receive an 80 percent weightage, whereas attendance, assignment, seminars, and internal examination carry a 20 percent weightage. Internal Sessional examination question papers are as far as practicable modelled on the end of semester university question papers to familiarise the pupils with the format.

Preconditioned characteristics are insufficient to measure and identify a students scholastic and co-scholastic potential because students aptitudes are varied. College keeps an eye on contriving and devising various strategies to informally and continuously evaluate its students taking into account their curricular ,co-curricular and extra-curricular activities. Mentors/ teachers are encouraged to take substantial initiatives in both identifying students' scholastic and co-scholastic potential abilities and guiding them. Collaborative learning groups are formed in classes and they are given special assignments, activities and they are asked to present the same as Seminars and other knowledge sharing methods. Adequate methods are fallen back on to nurture both advanced learners nd weak learners. Teachers /mentors are always at their disposal both on campus and off campus. Given the Covid pandemic scenario, the blended mode is fast becoming a buzzword in the domain of higher education and the is leaving no stone unturned to utilise the tools of ICT and digital media to reach out, guide , help and motivate the students to perform the best.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an affiliated college, our college has to adhere to the Academic Calender virtually for all important academic and extracurricular activities. Yet keeping a strict vigil on the larger interests and needs of our students and the specific geo political and socio economic factors impacting the lives of this area, attempts are always made to tweak and modify it to make it more productive and flexible without essentially hampering its spirit. IQAC does that tentatively keeping room for further tweaks if required . In concordance with the Academic Calender, the conduct of examinations and related matters such as the curricular, cocurricular activities of an academic year are meticulously planned and oriented in the beginning of each academic year. The semester regulation followed by Dibrugarh University is both student centric and student friendly. The college faithfully and diligently follows the methods of examination , evaluation and documentation . Stress is always laid on upholding the healthy principles of continuous evaluation. While the academic calender is tweaked to be as student friendly as possible to suit their needs, the internal evaluation process of the courses is done with strict adherence to semester regulations of Dibrugarh University. Internal examinations are conducted as per academic calendar of the college, which mostly corresponds to the University academic calendar. In 2019-20 session, to go online for teaching , learning and evaluation became a crying need thanks to the havoc of Covid 19 pandemic. The college tried its best and ensured that it could access at least 80 for online platform for effective teaching , learning and evaluation.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://dikhowmukhcollege.in/aqar/2.6.1.pdf>
(<https://dikhowmukhcollege.in/aqar/2.6.1.pdf>)

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	UG	120	115	95.83

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://forms.gle/cQanRutgRj9mojNF7>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	2	

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	4
Education	1
English	4
Political Science	2
Economics	3

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation		
No Data Entered/Not Applicable !!!								
3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)								
Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication		
No Data Entered/Not Applicable !!!								
3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :								
Number of Faculty					International	National	State	Local
Attended/Seminars/Workshops					0	0	7	
Presented papers					0	1	4	
Resource persons					0	0	2	2
3.4 - Extension Activities								
3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year								
Title of the activities		Organising unit/agency/ collaborating agency		Number of teachers participated in such activities		Number of students participated in such activities		
Swacha Bharat Avijwan		NSS		8		75		
Road Safety Awarness Programme		NSS		5		50		
3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year								
Name of the activity		Award/Recognition		Awarding Bodies		Number of students Benefited		
No Data Entered/Not Applicable !!!								
3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year								
Name of the scheme	Organising unit/Agency/collaborating agency		Name of the activity	Number of teachers participated in such activites		Number of students participated in such activites		
No Data Entered/Not Applicable !!!								
3.5 - Collaborations								

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange, Economics Department	02	Self Financing	08

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
			2022

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Dikhowmukh College, in order to maintain a healthy and conducive atmosphere in the campus, has taken initiative and formed different committees, such as Academic, Career Counselling, Disciplinary Action, Sexual harassment, Anti-ragging, etc. The college authorities, headed by the Principal of the college regularly sits with these committees to chalk out an action plan and discuss the effect and progress of the steps taken. Valuable suggestions and proposals are discussed in the Committee meetings and decisions are taken for implementation of the same as and when necessary. The academic Committee, which is responsible for preparing class routines, academic calendar etc, mainly aims to create and maintain healthy academic atmosphere in the campus. For the laboratories of the Education department, there is a laboratory bearer, and the faculty members led by the head of the department are in charge of it. The requirements of the laboratory are enlisted and presented to the Principal for procurement. There is a computer laboratory for the students, apart from computers at departments and the library. CCTV cameras have been installed in the campus for its security. Night Chowkidars bear the responsibility of monitoring the campus at night. The classrooms of the college are well furnished, with limited Wi-Fi facility. The faculty members take the help of latest ICT facilities in teaching and learning. There is an indoor Stadium Complex and outdoor games facilities are also therefor the students. There is a Purchase Committee which buys the necessary goods for sports and other requirements in the campus. The college provides all necessary support in the field of sports and culture to the aspiring students, like facility for practice, coach, financial assistance to join in different sporting and cultural events such as Youth Festivals, etc.

In the recent past the students have been successful in winning various competition like weight-lifting and other sports. Different workshops and lectures are organized and eminent personalities are invited to interact with students and help in their personality development from time to time. Apart from the NSS, where many students are volunteers taking up responsibility for the improvement of campus life and the life in the periphery, the college has started training for NCC only recently. In this way, the Dikhowmukh College is trying to keep up the all-round development of the student community.

<https://dikhowmukhcollege.in/aqar/4.4.2.pdf> (<https://dikhowmukhcollege.in/aqar/4.4.2.pdf>)

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

Name/Title of the scheme		Number of students		Amount in Rupees	
No Data Entered/Not Applicable !!!					
5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,					
Name of the capability enhancement scheme		Date of implementation		Number of students enrolled	
				Agencies involved	
No Data Entered/Not Applicable !!!					
5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year					
Total grievances received		Number of grievances redressed		Avg. number of days for grievance redressal	
No Data Entered/Not Applicable !!!					
5.2 - Student Progression					
5.2.1 - Details of campus placement during the year					
On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
5.2.2 - Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)					
Items	Number of students selected/ qualifying				
No Data Entered/Not Applicable !!!					
5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year					
Activity	Level	Number of Participants			
No Data Entered/Not Applicable !!!					

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 - No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 - Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Dikhowmukh College endeavors to provide quality education to the cross-section of student community of the area with a missionary zeal. The faculty members always try their level best to impart quality teaching to the students to transform them into quality human resources of tomorrow. Emphasis has been laid on not only providing course-based education but also enriching the students through their access to life centred activities and skills, thereby enhancing their prospect of employability. All out efforts have been made to sculpt the ethical and moral architecture of students in the soundest possible manner, with an aim for stronger commitment to society at large. The college has avowed aim to introduce area-specific, need-based and viable new courses in the emerging field of higher education. These noble objectives very aptly have found expression in our academic and administrative decision makings. While doing so, we take into consideration the humble background of our cross-section of students, mostly belonging to marginalized and economically underprivileged section of the society of the rural area, where the college is situated. The institute has a proper mechanism to delegate authority for various administrative and academic activities. In all the decisions in the campus, the principal takes into confidence the stakeholders of the college, primarily the faculty members, office staff and the students. Out of the few institutional practices for decentralization and participative management, the following two can be mentioned: 1. In order to enhance the effectiveness and efficiency in various departments and at the campus level, different committees with representation of the teachers and administrative staff have been formed with the principal as the chairperson and one member of the faculty as the coordinator. These committees enjoy utmost freedom in taking various decisions related to academic and non-academic matters of the college. 2. The College promotes the culture of participation of faculty members and students in various discussion and decision-making activities. Suggestions and opinions are invited from both Faculty and students as well as other stakeholders to formulate the policies and guidelines for the effective functioning of various administrative and academic tasks.

6.1.2 - Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
No Data Entered/Not Applicable !!!	

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

1. The college is always keen on getting both internal and external audits done well on time. The internal audit is conducted annually by an internal auditor appointed by the GB of the college. Subsequently it is verified and counter verified by an authorised and reputed CA. This has been the usual practice our college faithfully sticks to. For the said session, the internal audit is done duly and the reports are kept neatly and taken into account for necessary action. 2. The external audit is conducted by some authorised Govt Auditor following the protocol. The Govt audits as it is popularly known as is being conducted as per the well laid out official rules and regulations. So far the Govt audit is conducted and the report considered, accepted and cleared till 2017.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 - Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 - Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 - Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. One of our time tested best practices has been to develop , ensure and consolidate a highly productive and efficient Teaching Learning and Evaluation mechanism in an institution of higher education where majority of the students hail from economically backward families . (most of them BPL category) Most of them are from agrarian background. The area which houses our college is a perennially flood effected area and a sizeable section of our students are from tribal communities. Most of our prospective students would not be in a position to avail and afford higher education if the Dikhowmukh College were not there. As such our college's think tank plans , contrives and focuses wholeheartedly to ensure a healthy and fruitful academic and holistic experience for its students. Everything that we do as a college is so intended, designed and streamlined as to be effective and productive in our above mission. In 2019-20, when we had to stumble upon the stagnating and challenging Covid 19 pandemic crisis, we could successfully take the challenge and guide and help our students admirably despite a lot of almost unsurmountable constraints in making online mode functional and effective in this remote, rural area mostly inhabited by economically and otherwise backward tribal communities. 2.We offer one of the most competitive fee structures in the state. Definitely the lowest fee structure in the district and that too, without any compromise on quality education and infrastructures. (Pl find our fee structure in our college website. Link)

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://dikhowmukhcollege.in/aqar/7.2.1.pdf>
(<https://dikhowmukhcollege.in/aqar/7.2.1.pdf>)

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Located in a remote rural , socio-economically backward , perennially flood affected area with a gory history of political turbulence and insurgence, our college has been successfully disseminating the light of quality higher education amidst many constraints. We have an inbuilt mechanism to constantly boost an eco system to help us perform our prime task as best as possible. All our endeavour, officially or unofficially, is directed to ensure it.

All other programmes and efforts to bolster the hopes and aspirations of our students and people around it are finely integrated with it .As most of our students are from families marred by acute economic backwardness in this flood effected, politically unrest tribal belt, they naturally can not have adequate exposures in sports and cultural fields in spite of having potential. Our college is bent on providing both infrastructure and inspiration to its student on these fronts. While the focus on disseminating quality higher education to its needy students, the college efficiently blends its extra curricular and cocurricular initiatives with it leading to productive results. In 2029-20, as the college retains its spectacular academic distinction in its academic results, quite a few of its students do very well in other spheres like weight lifting and allied sporting events. What is more inspiring is quite a few of them are girl students proving the college's gender neutral policy initiatives. True to its reputation of being a highly eco friendly campus with a stringent policy of zero tolerance to smoking and tobacco and a unique hub of scenic beauty, our college not only continues to live up to its reputation but adds to its reputation by making its campus and over all ambience still greener through robust plantation drives and bio diversity conservation initiatives. The Turtle Conservation Project in the historic Moglow Tank is thriving well thanks to relentless consolidation drives of our college fraternity and stands out as one of its kind in the entire state. We are happy to concede that the local populace and various stake holders have contributed generously on this

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

1. To consolidate a more efficient and seamless infrastructure and ambience to make dissemination of education in blended mode. 2. To introduce self-financing add on certificate courses to add to the employability of students. 3. To take measures to get Academic Audit done before NAAC's assessment. 4.To concentrate on more extension activities under the aegis of IQAC and other cells , specially in our adapted village and its vicinity . 4. To use sources of alternate energy in order to build a more eco-friendly campus. 5. To restructure and restore the rain-water harvesting facility in the campus.

here by declare that all the data entered are true to my knowledge. ☐

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